



## **FORWARD PLAN OF KEY DECISIONS**

**1 September 2009 - 31 December 2009**

A handwritten signature in black ink, appearing to read 'Paul Carter', is positioned to the left of the title box.

Paul Carter  
Leader of the County Council

**This Edition of the Forward Plan Supersedes ALL Previous Editions**

## FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

**A “key decision” means an executive decision which is likely to:-**

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;**
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.**

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public should contact to make comments on any particular item (column 6). Members of the public are entitled to obtain copies of the documents that will be relied upon when a decision is taken (column 7), unless they are Exempt within the meaning of the Local Governments Act. These documents will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision is due to take place. Paper copies will be made available by contacting Andrew Ballard – by telephone 01622 694297 or via [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)

<b>The matter to be decided</b>	<b>Who will take the decision (see notes)</b>	<b>When the decision will be taken</b>	<b>The groups that will be consulted</b>	<b>How the consultation will be done</b>	<b>Who people should contact to make comments (see notes)</b>	<b>Documents that will be relied on when the decision is taken</b>
<b>Chief Executive Directorate</b>						
Phase 2 Gateway Roll-out, to include commissioning of works – directly or indirectly; purchase of Mobile units: entering into various underpinning partnership contract to ensure delivery of program	Cabinet Member for Corporate Support Services & Performance Management	Between August & September 2009	Consultation has been ongoing through implementation of Phase 1, and will continue with strategic partners, 3 <sup>rd</sup> Sector organisations, community groups and the general public	Through use of internal electronic communication, external e-mail and correspondence ; regular Board	Tanya Oliver Director of Strategic Development & Public Access	Gateway Strategy 2007; Toward 2010; Vision for Kent; current County Council MTP; Strategic Development Unit Business Plan

				and operational meetings; local fora i.e. LSP, and by the use of external media such as County Council and District magazines, poster campaigns, local press and radio.		
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To confirm approval for KCC appearance at a planning Inquiry into the proposed Kent International Gateway at Junction 8 of M20, and grounds of objection following demise of the Kent and Medway Structure Plan and amended scheme	Cabinet	September 2009	Maidstone Borough Council, KCC Local Members	To be advised	Tim Martin Strategy Manager	Cabinet Member has approved KCC response to consultations on the planning application (Kevin Lynes). Unrestricted.
Decision to award the Kent TV contract to an external company, pending the review of Kent TV and following the tender process	Cabinet	Between December & January 2010	Emails and phone calls.	Internal only	Tanya Oliver Director of Strategic Development & Public Access	None.
Autumn Budget Statement	Cabinet	October 2009 Please note that a	Will go to Budget IMG in October.	N/a	Lynda McMullan, Director of Finance	None.

		decision may not be taken on this as this might be for information only				
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Renewal of Consumer Direct Contract from the 1 October 2010 to 31 March 2011	Cabinet Member for Corporate Support Services & Performance Management	September 2009	Meetings were held with the OFT Central Team regarding the operation of the contract and the potential contact volumes. Also meetings and exchange of e-mails with TSSEL over the viability of the contract and working relationships.	Meetings, E-mails and telephone calls.	Tanya Oliver Director of Strategic Development & Public Access	None.
<b>Children, Families &amp; Education Directorate</b>						
Closure of Astor of Hever (Community) School and replacement with Government Funded Academy	Cabinet Member for Children, Families and Educational Achievement.	Between September and November 2009	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.  A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation.	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools)	Chris Jones Area Education Officer Maidstone, Ton & Malling	None.

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<p>Closure of Linden Grove (Community) Primary School and Ashford Christ Church, Church of England (Voluntary Aided) Maths &amp; Computer Specialist College and their Replacement with an all-age Government Funded Academy</p>	<p>Cabinet Member for Children, Families and Educational Achievement.</p>	<p>October 2009</p>	<p>MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.</p> <p>A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation.</p>	<p>Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.</p>	<p>David Adams Area Children's Services Officer, Ashford</p>	<p>None.</p>
<p>Proposed Change of Age Range for Aylesham Primary School (from 3 - 11 years to 4 - 11 years) and the Closure of the Maintained Nursery Unit.</p>	<p>Cabinet Member for Children, Families and Educational Achievement.</p>	<p>February 2010</p>	<p>MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.</p> <p>A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation.</p> <p>A report will be presented to SOAB at its meeting in February on the outcome</p>	<p>Public meeting and consultation document sent out to parents and others in accordance with the agreed policy.</p>	<p>Martyn Doole, Area Education Officer Thanet &amp; Dover</p>	<p>None.</p>

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Archers Court Maths & Computing College - Proposed Closure and Replacement with Government Funded Academy	Cabinet Member for Children, Families and Educational Achievement.	January 2010	<p>MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.</p> <p>A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation.</p>	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	Martyn Doole, Area Education Officer Thanet & Dover	None.
The Proposed Amalgamation of Walmer Science College And Castle Community College -Deal	Cabinet Member for Children, Families and Educational Achievement.	January 2010	<p>MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.</p> <p>A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation</p>	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	Martyn Doole, Area Education Officer Thanet & Dover	None.

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Proposed Relocation Of Laleham Gap School Margate To A Site At Newlands Lane, Broadstairs Adjacent To The New Ellington And Hereson School In A New Building To Be Provide Through BSF Funding	Cabinet Member for Children, Families and Educational Achievement.	December 2009	<p>MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations, Diocesan Boards of Education and the Health Authority Internal only.</p> <p>A report will be presented to SOAB at its meeting in September 2009 seeking approval to go to public consultation</p> <p>A report will be presented to SOAB at its meeting in November 2009 on the outcome of the public consultation</p>	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy	Martyn Doole, Area Education Officer Thanet & Dover	None.
Children's Centre's- Round 3 - Confirming The Sites And / Or Buildings For The Location Of 30 Children's Centres	Cabinet Member for Children, Families and Educational Achievement.	September 2009	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007	Jackie Smith and/or Katie Bennett Children's Centre Project Managers	Report - Round 3 Children's Centres  ROD

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New Primary School Provision On The Goat Lees Housing Development, Ashford	Cabinet Member for Children, Families and Educational Achievement.	February 2010	<p>School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs &amp; Managers; Estates; Advisory Service Kent</p> <p>A report was presented to SOAB at its meeting on 17 July 2008 to seek its views on going out to public consultation.</p> <p>A report will be presented to SOAB at its meeting in October 2009 on the outcome of the public consultation</p>	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	David Adams Area Children's Services Officer Ashford & Shepway	None.
<b>Communities Directorate</b>						
Grant of a lease of the Turner Contemporary Gallery from KCC to the Turner Contemporary Trust	Cabinet Member for Corporate Support Services & Performance Management	December 2009	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	<p>Andrea Crease Estates Surveyor Property Group</p> <p>Or</p> <p>Nigel Brown Manager Estates Management, Property Group</p>	Documentation to be provided once available



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Approval of a Grant Agreement between Kent County Council and Turner Contemporary	Cabinet Member for Community Services	December 2009	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Richard Morsley, Turner Contemporary Project Manager	Documentation to be provided once available
<b>Environment &amp; Regeneration Directorate</b>						
A Policy For The Management Of Obstructions And Temporary Items On The Public Highway	Cabinet Member for Environment, Highways and Waste	October 2009	District Councils	Share Draft policy, seek opinions	David Latham, Roadwork's Manager	Policy document and guidelines
Temporary Signs Policy	Cabinet Member for Environment, Highways and Waste	October 2009	Automobile Association and Royal Automobile Club	By letter enclosing draft policy		Policy document and guidelines
Disabled Parking Bays	Cabinet Member for Environment, Highways and Waste	October 2009	Disability groups and District Councils	Postal, District Eng + Pkg Managers Meetings, Verbal phone call with Disability Group	Lorna Day – Kent Parking Manager	Policy document and guidelines
Kent Permit Scheme	Cabinet Member for Environment, Highways and Waste	October 2009	National Joint Utilities Group covering all works promoters. Emergency services Kent bus operators District & Parish councils Residents Associations. Neighbouring County Councils, Bexley Borough Council Depart for Transport.	Postal, through e-mail, face to face meetings, and local media briefings	Lloyd Holliday, Network Performance Manager	Award report to include the DfT approval

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East Kent Waste Project: signing of a partnership agreement between KCC and Canterbury City Council, Thanet, Shepway and Dover District Councils	Cabinet Member for Environment, Highways and Waste	October 2009	East Kent Leaders and Chief Executives Forum.  East Kent Joint Arrangements Committee	Each council will undertake its own informal consultation	Linda Davies Director, Environment & Waste	Minutes of East Kent Leaders and Chief Executives meeting of 13th May 2009
<b>Kent Adult Social Services</b>						
Positive Risk Management Policy And Good Practice Guidance	Cabinet Member for Adult Social Services	September 2009	Key KASS staff, User and Carer groups, Legal Services, Corporate H&S Manager, KASS H&S Team, HSE Principal Inspector, Trade Unions, Chief Officers Group, Policy Overview Committee	Meetings and correspondence	Derrick Douglas Policy Officer	DH: Independence, Choice and Risk: a guide to best practice in supported decision making, 2007, Local Authority Circular (DH) (2009) 1: Transforming Adult Social Care, KCC Business Risk Management Toolkit Unrestricted
Approval for a new service model for the re-provision of In-house Day Services for People with a Learning Disability in the Canterbury District	Cabinet Member for Adult Social Services	October 2009	Service users, parent carers, staff, trade unions and other key stakeholders have all been consulted over the design of the new service model over recent	Meetings, discussion groups with advocates, correspondence	Andrew McMillan, Project Manager	Valuing People Now White Paper, KCCs 'What Makes a Good Day' policy document

months.

## NOTES

1. The identity of decision-takers is as follows:

Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
Mr John Simmonds	Cabinet Member for Finance
Mrs Sarah Hohler	Cabinet Member for Children, Families and Education
Mr Nick Chard	Cabinet Member for Environment, Highways and Waste
Mr Alan Marsh	Cabinet Member for Public Health & Health Reform
Mr Kevin Lynes	Cabinet Member for Regeneration and Supporting Independence
Mr Mike Hill	Cabinet Member for Community Services
Mr Graham Gibbens	Cabinet Member for Adult Social Services
Mr Roger Gough	Cabinet Member for Corporate Support Services & Performance Management

2. Cabinet = a Cabinet meeting and a collective decision

Council = a meeting of the full Council and a collective decision = all Members of the Council

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

3. **How to make comments:**

The following officers can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Tanya Oliver, [tanya.oliver@kent.gov.uk](mailto:tanya.oliver@kent.gov.uk)

Lynda McMullan, [lynda.mcmullan@kent.gov.uk](mailto:lynda.mcmullan@kent.gov.uk)

Chris Jones, [chris.jones@kent.gov.uk](mailto:chris.jones@kent.gov.uk)

David Adams, [david.adams@kent.gov.uk](mailto:david.adams@kent.gov.uk)

Andrea Crease, [andrea.crease@kent.gov.uk](mailto:andrea.crease@kent.gov.uk)

Nigel Brown, [nigel.brown@kent.gov.uk](mailto:nigel.brown@kent.gov.uk)

The following officers can be contacted by writing to Invicta House, County Hall, Maidstone ME14 1XX

Tim Martin, [tim.martin@kent.gov.uk](mailto:tim.martin@kent.gov.uk)

Richard Morsley, [richard.morsley@kent.gov.uk](mailto:richard.morsley@kent.gov.uk)

Lorna Day, [lorna.day@kent.gov.uk](mailto:lorna.day@kent.gov.uk)

Linda Davies, [linda.davies@kent.gov.uk](mailto:linda.davies@kent.gov.uk)

Lloyd Holliday, [lloyd.holliday@kent.gov.uk](mailto:lloyd.holliday@kent.gov.uk)

The following officers can be contacted by writing to Clover House, John Wilson Business Park, Thanet Way, Whitstable CT5 3QZ

Martyn Doole, [martyn.doole@kent.gov.uk](mailto:martyn.doole@kent.gov.uk)

The following officers can be contacted by writing to Oakwood House, Stable Block, Oakwood Park, Maidstone ME14 8AE

Jackie Smith, [jackie.smith@kent.gov.uk](mailto:jackie.smith@kent.gov.uk)

Katie Bennett, [katie.bennett@kent.gov.uk](mailto:katie.bennett@kent.gov.uk)

The following officers can be contacted by writing to 1<sup>st</sup> Floor Ashford Highways Depot, Kent Highway Services, Henwood Industrial Estate, Javelin Way, Ashford TN24 8AD

David Latham, [david.latham@kent.gov.uk](mailto:david.latham@kent.gov.uk)

The following officers can be contacted by writing to Brenchley House, Week Street, Maidstone ME14 1RF

Derrick Douglas, [derrick.douglas@kent.gov.uk](mailto:derrick.douglas@kent.gov.uk)

The following officers can be contacted by writing to St Peter's House, Dane Valley Road, St Peter's, Broadstairs CT10 3JJ

Andrew McMillan, [andrew.mcmillan@kent.gov.uk](mailto:andrew.mcmillan@kent.gov.uk)